



New Forest Life
PARTNERSHIP

LIFE 3 Project Management Team Meeting, Thurs 25 May 2006

To be held at the Environment Department Conference Room, Ashburton Court West,
The Castle, Winchester. 10.00 – 12.00 hrs

AGENDA

- | | Lead |
|--------------------------------------------------|-------------|
| 1. Apologies and introductions | BB |
| 2. Minutes of last meeting | BB |
| 3. Matters arising | JM |
| 4. Project management | JM |
| • Project Manager's report | |
| • Management of end of project & remaining tasks | |
| 5. Financial Management | TT |
| • Finance Officer's report | |
| 6. Communications | IW |
| • Communication Co-ordinators report | |
| • End of project events | |
| 7. Reply to EC on achievements to date | JM |
| 8. Progress reports | ALL |
| 9. WBMF | BR |
| 10. AOB | BB |
| • RRC conference | |
| 11. Date of next meeting: 4 October | |

